



Table of Contents

Article I.	Name.....	1
Article II.	Objectives.....	1
Article III.	Policy.....	1
	<i>Section A. Candidate Endorsement:</i>	1
	<i>Section B. Working For a Candidate:</i>	1
	<i>Section C. Candidate Endorsement Exemption:</i>	1
	<i>Section D. Controversial Issues:</i>	1
	<i>Section E. Lobbying:</i>	2
	<i>Section F. Speakers:</i>	2
	<i>Section G. Literature, etc.</i>	2
	<i>Section H. Bylaws Disputes.</i>	2
	<i>Section I. Breach of Ethics.</i>	2
Article IV.	Membership.....	2
	<i>Section A. Eligibility:</i>	2
	<i>Section B. Active/Regular Member.</i>	2
	<i>Section C. Associate Member.</i>	3
	<i>Section D. Honorary Member:</i>	3
	<i>Section E. Young Affiliate Member.</i>	3
	<i>Section F. At-Large Member.</i>	3
Article V.	Dues.....	3
	<i>Section A. Fiscal Year:</i>	3
	<i>Section B. Texas Federation Republican Women:</i>	3
	<i>Section C. National Federation Republican Women:</i>	3
	<i>Section D. Annual Dues.</i>	4
Article VI.	Officers and Their Duties.....	4
	<i>Section A. Elected Officers:</i>	4
	<i>Section B. Succession:</i>	4
	<i>Section C. Duties of Officers:</i>	4
	<i>Section D. Term of Office:</i>	5
	<i>Section E. Delivery of Records:</i>	5
Article VII.	Executive Committee/Board of Directors.....	5
	<i>Section A. The Executive Committee/Board of Directors:</i>	5
Article VIII.	Committees.....	6
	<i>Section A. Standing Committees:</i>	6
	<i>Section B. Special Committees:</i>	7
	<i>Section C. Special Committees Duties:</i>	7
	<i>Section D. Finance Committee:</i>	7
	<i>Section E. Financial Review Committee:</i>	7
	<i>Section F. All Committees:</i>	7
Article IX.	Meetings.....	7
	<i>Section A. Membership Regular Meetings:</i>	7
	<i>Section B. Membership Special Meetings:</i>	7

<i>Section C. Quorum:</i>	7
Article X. Conventions.....	7
<i>Section A. Texas Federation of Republican Women Biennial Convention:</i>	7
Article XI. Nominations and Elections.....	7
<i>Section A. Nomination Committee:</i>	7
<i>Section B. Elections:</i>	8
<i>Section C. Installation:</i>	8
<i>Section D. Parliamentary Authority:</i>	8
Article XII. Amendments.....	8
Article XIII. Dissolution.....	8

Wise Republican Women

Affiliated with the Texas Federation of Republican Women

Article I. Name

1. The name of this club shall be the Wise Republican Women.
2. The word Republican must be used in the name of the club and the word Federation shall not be used in the name.
3. The club's name shall not contain any religious or issue oriented connotations.

Article II. Objectives

The objectives of this club shall be:

1. to promote an informed electorate through political education and activity.
2. to increase the effectiveness of women in the cause of good government through active political participation.
3. to foster loyalty to the Republican Party and to promote its principles and candidates in all elections including non-partisan elections
4. to encourage active citizenship
5. to support the objectives and policies of the Republican National Committee
6. to cooperate with the National Federation of Republican Women and the Texas Federation of Republican Women and other local Republican Clubs for the election of Republican nominees.

Article III. Policy

Section A. Candidate Endorsement:

1. The Club President and Campaign Activities Chairman shall not endorse any candidate for public office in contested Republican Primaries, Primary Runoff Elections, and/or Special Elections.
2. The name of the club cannot be used by a member in supporting any candidate in a contested election.
3. Republican Party elections are exempt from this article, as the positions that the candidates are seeking are not considered public offices.

Section B. Working For a Candidate:

1. The President and Campaign Activities Chairman shall not endorse or work for any candidate for public office in contested Republican Primaries, Primary runoffs, and/or Special Elections.
2. Individual members of this club, with the exception of the President and Campaign Activities Chairman, may work for any candidate of their choice in contested Republican primaries but may not do so in the name of the club.

Section C. Candidate Endorsement Exemption:

1. If the President or Campaign Activities Chairman's husband or other family member is a candidate, they may endorse that family member provided that said endorsement is not in the name of the organization. .

Section D. Controversial Issues:

1. No member or officer shall issue statements or pass resolutions on controversial issues using the name of this club without first polling its members and obtaining a two-thirds (2/3) written vote approval of the total membership.

Section E. Lobbying:

1. There shall be no lobbying with legislators using the name of the club without the express permission of the Executive Committee.
2. There shall be no lobbying with legislators using the name of the Texas Federation of Republican Women by any federated club or any individual member without the express permission of the Board of Directors of the Texas Federation of Republican Women.

Section F. Speakers

1. This club shall not invite or permit a person registered in any party other than the Republican Party to speak at any meeting.

Section G. Literature, etc.

1. All literature, petitions, materials or announcements of any description shall first be submitted to the President for Executive Committee approval before being circulated or distributed at any meeting. Republican Candidates for state and local positions may hand out campaign material.

Section H. Bylaws Disputes

1. In the event of a dispute arising with the club on question of compliance with pertinent Bylaws, a hearing shall be held in accordance with the procedures outlined in TFRW Bylaws.

Section I. Breach of Ethics

1. The Club shall not publicly endorse or work for a known candidate of another party in a partisan or non-partisan race where a Republican is in the race. When more than one Republican is in a non-partisan or partisan race, no local club, local club President or Campaign Activities Chairman shall publicly endorse or work for any candidate in said race.
2. It shall be considered a breach of ethics for a member to speak or write disparagingly, in public, of a Republican candidate. She may be suspended by action of the Executive Committee.

Article IV. Membership

Section A. Eligibility:

1. Any woman believing in the philosophy of the Republican Party and the objectives of this Club shall be eligible for membership and shall not require that eligibility be based on sponsorship or election. She shall be a registered voter.
2. An active/regular member may be counted in one club only for the purpose of delegate representation at the Texas Federation of Republican Women and the National Federation of Republican Women conventions and this will be the only club in which she may hold office. Her dues and name shall be submitted to the Texas Federation of Republican Women from this club only.
3. A local member shall not be admitted nor continue in membership that advocates a split-party ticket or supports a candidate running on a opposition ticket in a partisan election.

Section B. Active/Regular Member

1. Any woman believing in the philosophy of the Republican Party and the Club's objectives. To be eligible to vote in club elections, make motions and nominations, a member must have paid her dues at least 30 days prior to the election and must have attended at least one meeting. She shall be a registered voter.

Section C. Associate Member

1. A Republican woman who is interested in the success of the Republican Party, provided such person is active in another club or a Republican man who is interested in learning more about and supporting the principals and policies of the Republican Party and is not registered in another political party. Such membership shall not grant the privilege of making motions, nominations, voting or holding office, nor shall such members be counted in establishing a quorum, nor shall such members be counted in per capita reports. Associate members may have full Republican membership elsewhere.

Section D. Honorary Member:

1. An honorary member shall have all privileges of membership, except when an active member of another Republican Women's club. Honorary members shall pay no dues and the club shall pay their per capita dues to the TEXAS FEDERATION OF REPUBLICAN WOMEN and to the NATIONAL FEDERATION OF REPUBLICAN WOMEN unless they are active members of another Republican Women's club

Section E. Young Affiliate Member

1. A Young Affiliate is a young teenage woman, age thirteen through seventeen, who wishes to be affiliated with this club and pay the required annual dues. A Young Affiliate may not be listed on the roster to the Texas Federation of Republican Women, cannot be counted for purposes of determining the number of delegates to the Texas Federation of Republican Women or the National Federation of Republican Women meetings or conventions, and shall have no vote at this club. Her name and dues will not be sent to the Texas Federation of Republican Women Headquarters. She can have a voice at this club's meetings.

Section F. At-Large Member

1. An At-Large Member is a woman who does not live within a 50 mile radius of a Federated Republican Women's club and cannot be actively involved because of distance. An At-Large Member shall pay per capita dues to the Texas Federation of Republican Women and National Federation of Republican Women and shall receive communications from both organizations.

Section G. Active Club Membership

1. A local club member becomes a member in good standing when her name and dues have been received by the Texas Federation of Republican Women.

Article V. Dues

Section A. Fiscal Year:

1. The fiscal year shall be January 1 to December 31.

Section B. Texas Federation Republican Women:

1. The Texas Federation of Republican Women annual per capita dues and annual service charge shall be payable by this club on January 1 and shall be delinquent after March 1st. A complete roster of members and officers shall accompany these payments.

Section C. National Federation Republican Women:

1. National Federation of Republican Women annual per capita dues and service charge shall be payable by each local club January 1 and shall be delinquent after March 1. These dues shall be sent to the Texas Federation of Republican Women Headquarters and TFRW shall pay these dues and service charges to the National Federation of Republican Women.

Section D. Annual Dues

1. Shall be determined by the Executive Committee and voted on by the membership.
2. The dues shall be payable January 1 and includes per capita dues for TFRW and NFRW.
3. Regular members' dues are \$25.00 per year.
4. Associate members' dues are \$15.00 per year.
5. Young Affiliate dues are \$15.00 per year.
6. The dues will be considered delinquent March 1 and the member will lose all membership rights including voting, holding office, etc. until such time as delinquent dues have been brought current.

Article VI. Officers and Their Duties

Section A. Elected Officers:

1. Elected officers of this club shall be President, Vice President, Secretary and Treasurer; all of whom shall be elected at the December Meeting.

Section B. Succession:

1. In the event the President should be permanently disabled or resign, the Vice President shall succeed to that office for the unexpired portion of the term.
2. In the event the First Vice President cannot serve, the Executive Committee shall elect by a two-thirds (2/3) vote a President to serve for the unexpired portion of the term from one of its own members.

Section C. Duties of Officers:

1. The President shall:

- a. preside at all meetings of the club and Executive Committee.
- b. appoint all committee chairmen with approval of the Executive Committee, except the Nominating Committee.
- c. be an ex officio member of all committees except the Nominating Committee.
- d. prepare a program of action, after consultation with the Vice Presidents and chairmen of the standing committees, for presentation to the Executive Committee
- e. appoint the Parliamentarian.
- f. cosign all checks with the Treasurer or Secretary. In the event the President is absent, checks may be cosigned by the Treasurer and Secretary. All checks shall require the signature of two of the three named officials.
- g. be one of the three authorized to cosign contracts authorized by the Executive Committee.
- h. represent the club at all times. In the event she or the Vice President is unable to do so, the President shall appoint an appropriate representative from the Executive Committee.
- i. present an annual budget to the Executive Committee by December 31.

2. Vice President shall:

- a. serve as aide to the President and as Chairman of the Special Events Committee.
- b. perform the duties of the President whenever the President is absent or otherwise unable to serve.

3. The Secretary shall:

- a. record and read/circulate the minutes of all meetings of the club and Executive Committee.

- b. be custodian of the minutes.
- c. be one of three authorized to cosign checks.
- d. conduct general correspondence as required.

4. The Treasurer shall:

- a. act as Custodian of all funds of the club and deposit them in a bank authorized by the Executive Committee.
- b. pay all bills upon authorization by Executive Committee.
- c. keep an accurate account of all receipts and disbursements.
- d. have a written financial report for each of the Executive Committee members
- e. be one of three authorized to sign checks.
- f. submit required payments and reports to TFRW.
- g. be the chairman of the Finance Committee
- h. submit all materials for the annual review..

5. The PAC Treasurer:

- a. and the Treasurer may be the same person.
- b. shall work closely with the treasurer to see that adequate records are kept according to the Texas Ethics Commission and Texas election laws, and shall file all reports required by them in a timely manner.

6. The Parliamentarian shall:

- a. attend all Executive Committee meetings.
- b. give advice on parliamentary procedures.
- c. serve as chairman of the Bylaws Committee

Section D. Term of Office:

1. The officers shall be installed at the December Meeting
2. The term of office for officers and chairmen shall be one (1) year or until her successor is elected or appointed.
3. They shall assume the duties of their offices on January 1st following the December Meeting.
4. No officer or chairman may succeed herself more than once, except the Treasurer.

Section E. Delivery of Records:

1. All officers, all committee chairmen and vice chairmen shall deliver all records, files, and properties of the club to her successor within one month after retiring from office unless otherwise directed by the President or the Executive Committee.

Article VII. Executive Committee/Board of Directors

Section A. The Executive Committee/Board of Directors:

1. The Executive Committee/Board of Directors shall consist of:

- a. The Elected Officers of the Club.
- b. The Immediate Past President.
- c. The Parliamentarian, appointed by the President, ex officio, without vote.
- d. Committee Chairpersons.

2. Duties of the Executive Committee/Board of Directors:

- a. To approve the annual budget as presented by the President and present to the membership.
- b. To approve the programs of action presented by the officers and committee chairmen.
- c. To effect, if necessary, changes in annual dues.
- d. To transact the business of this club
- e. To fill vacancies between elections, as necessary, that occur in elective offices.

- f. To direct the disbursement of funds and approve the bank or banks where funds are to be deposited.
- g. To arrange for an annual review of the Treasurer's books.
- h. To remove from office or position by a two-thirds (2/3) vote any member of the Executive Committee who does not support the policies and objectives stated in the Bylaws of the club, the National and State Federations.

3. Executive Committee Regular Meetings:

- a. Regular meetings of the Executive Committee shall be held prior to the membership regular meeting at such time and place as may be determined by the President. .
- b. Two unexcused absences from meetings of the Executive Committee in any one year shall result in automatic expulsion from the Committee.
- c. An excused absence shall be granted only by the President.
- d. The call for all meetings of the Executive Committee shall be sent to all members at least fourteen (14) days before the meeting

4. Executive Committee Special Meetings:

- a. Special meetings of the Executive Committee may be called by the President, the Executive Committee, or upon the request of a majority of the members of the Committee, the purpose of the meeting to be stated in the call and no other business shall be transacted. .
- a.

5. Quorum

- a. A quorum for any meeting of the Executive Committee shall consist of 30% of the voting members of the Committee.

6. Voting

- a. No member may hold more than one vote.
- b. A vote may be conducted by mail, telephone, facsimile, or e-mail between meetings of the Executive Committee. A decision can be rendered only after written documentation has been received from a majority of the Board of Directors.

Article VIII. Committees

Section A. Standing Committees:

1. Committees are:

- a. Bylaws
- b. Campaign Activities
- c. Legislation
- d. Chaplain
- e. Community Service & Relations
- f. Membership & Hospitality
- g. Newsletter
- h. Parliamentarian (customarily filled by the past President)
- i. Programs
- j. Public Relations
- k. Senior Americans
- l. Telephone/Hot Line
- m. Yearbook & Historian

2. Chairman

- a. Shall be appointed by the President and approved by the Executive Committee.

3. Duties

- a. Outline programs for action
- b. Perform such other duties as prescribed by the Executive Committee

Section B. Special Committees:

1. Special Committees include Financial Review, Nominations and Finance.
2. Other Special Committees may be appointed by the President and/or Executive Committee as deemed advisable.

Section C. Special Committees Duties:

1. The special committees shall outline programs in their respective fields for consideration and adoption by the Executive Committee. These committees shall be formed only for the duration of their service.

Section D. Finance Committee:

1. The President, Vice President, Secretary, Treasurer, and Chairman of the Finance Committee shall serve as members of this committee. The Finance Committee shall draw up a projected budget for each fiscal year and submit it to the membership for approval.

Section E. Financial Review Committee:

1. shall review the financial books by December 31 of the fiscal year and shall submit its report to the Executive Committee prior to the regular meeting in January. The Treasurer shall be present at the review.

Section F. All Committees:

1. All committees shall report to the club at the regular meeting or as ordered by the President.

Article IX. Meetings

Section A. Membership Regular Meetings:

1. The regular meetings shall be held on the second Monday of each month unless otherwise ordered by the Executive Committee, provided that there shall be no less than five regular meetings per annum.

Section B. Membership Special Meetings:

1. Special meetings shall be held at the call of the President or upon the request by ten (10) members, the purpose of the meeting to be stated in the call and no other business shall be considered at the special meeting except that stated in the call of the meeting.

Section C. Quorum:

1. Thirty percent (30%) of the membership, of which three (3) are officers, shall constitute a quorum for all meetings of the general membership

Article X. Conventions

Section A. Texas Federation of Republican Women Biennial Convention:

1. The club shall be entitled to one delegate for each ten members and an additional delegate shall be allowed for a remainder of six to nine members.
2. The delegates and alternates must be selected 90 days before the fall convention in the odd years.
3. The delegates must be in good standing before the 90 day selection time frame. The delegate can only be counted in one local club and this club is the only club she can hold office.

Article XI. Nominations and Elections

Section A. Nomination Committee:

1. Shall consist of at least three (3) and not more than five (5) members.

2. At least two (2) of the members shall not be a member of the Executive Committee.
3. Shall be elected by the membership at the October Meeting.
4. Shall submit one nominee for each office at the November Meeting.
5. The chairman is appointed from the elected committee by the President.
6. Nominees shall be members in good standing of the club and shall be in accord with the objectives, bylaws, and policies of the club and the Republican Party.

Section B. Elections:

1. Elections shall be held at the November Meeting
2. Nominations are permitted from the floor providing the candidate has provided prior consent.
3. If only one candidate for an office, election may be by voice vote.
4. If more than one candidate for an office, election shall be by ballot.
5. A plurality vote shall elect.
6. There shall be no absentee or proxy voting.

Section C. Installation:

1. Officers shall be installed at the December Meeting and assume their duties on January 1st.

Section D. Parliamentary Authority

1. Robert's Rules of Order, Newly Revised, or the latest edition thereof, shall govern all proceedings except where inconsistent with the provisions of the bylaws of this club or those of the Texas Federation of Republican Women or the National Federation of Republican Women.

Article XII. Amendments

1. These bylaws may be amended by a two-thirds (2/3) vote of the active members present and voting at any regular meeting of this club or adjourned session thereof provided notice of the proposed amendment has been given in writing to all members at least thirty (30) days prior to the meeting.
2. These bylaws shall be reviewed once every two years, promptly after the state convention, and shall be submitted to the Vice President-Bylaws of the Texas Federation of Republican Women. Amendments will be effective upon receipt of approval.
3. When an amendment which affects club bylaws is adopted into the bylaws of the Texas Federation, the bylaws of Wise Republican Women shall be automatically amended to conform. The membership shall be notified of such mandatory amendments, but no further action will be required.

Article XIII. Dissolution

1. Wise Republican Women may be dissolved by a two-thirds vote at any meeting of the local club, provided that notice of the dissolution has been submitted in writing at the previous meeting and has been sent by mail to all members of the local club. In the event of dissolution, the Board of Directors shall, after payment of all liabilities of the local club, distribute any remaining assets to the state federation. None of the assets shall be distributed to any member or officer of the club and the right to use the name shall revert to state federation.

Approved September 2008